



Promoting Success

Lincoln Middle School Technology Plan 2005-2007

McAllen Independent School District
McAllen, Texas

McAllen Independent School District

LINCOLN MIDDLE SCHOOL Technology Plan
2005-2007

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Executive Summary

Students entering and attending LINCOLN MIDDLE SCHOOL will graduate and live in the 21st century. Their needs will be dictated by a rapidly changing society. It is our responsibility to prepare them to live, continue to learn in, and adapt to, this change. Decisions made today will have major effects on the quality and effectiveness of the educational process.

Technology is a major force in today's world; consequently, students must be prepared to utilize computers in education, business, and industry. It is imperative that LINCOLN MIDDLE SCHOOL continue to accept the responsibility to educate students and staff in the use of technology and provide access to the tools both for the educational process and the efficient management of the instruction.

This plan is a synthesis of the visions and recommendations provided by the Campus Technology Committee, insights shared by administrators and teachers, reviews of available literature, meetings with district representatives.

The goals and objectives contained herein can all be achieved. The goals and objectives are in accordance with the Texas Long-Range Plan for Technology, the federal No Child Left Behind Act of 2001, the federal Schools and Libraries Universal Service Support Mechanism, better known as E-Rate., and are designed to support the delivery of sound instruction to student mastery of the TA-TEKS and TAKS. The technology plan is a flexible document and will necessarily evolve to meet the ever-changing needs of the campus.

It is the campus's strongest belief that through the implementation of this plan for the use of technology, the goals of excellence in teaching, learning and effective management within LINCOLN MIDDLE SCHOOL are further advanced.

***Purpose**

Lincoln Middle School has prepared this Campus Technology Plan to articulate a common vision for technology in the district and identify the strategies that will help us use advanced technology to improve the academic achievement, including technology literacy, of all students of rigorous curriculum standards and the development of critical thinking skills that are essential for academic and workplace success and build the capacity of all teachers to integrate technology effectively into curriculum and instruction.

Background

This plan is based on information drawn from many sources including:

- A review of the literature to identify best practices
- Hardware Inventory
- Texas Teacher STaR Chart

- Interviews with site and district administrators and representatives from the **McAllen** community.
- School site meetings
- Parental Involvement

Parameters

This Long-Range Technology Plan is driven by the state curriculum standards and supports the educational mission and instructional goals of McAllen ISD and by the No Child Left Behind Act of 2001. Specific attention is given to addressing student standards for technology as defined by the Technology Applications Texas Essential Knowledge and Skills (TEKS), required in the Texas Education Code, Section 28.002. The Technology Applications TEKS found in 19 TAC Chapter 126 describe what students should know and be able to do using technology. As a part of the enrichment curriculum, these TEKS are to be used as guidelines for providing instruction. The goal of the Technology Applications TEKS is for students to gain technology-based knowledge and skills and to apply them to all curriculum areas at all grade levels.

The plan stresses the importance of ongoing and sustained staff development in the integration of technology into the curriculum for teachers, principals, administrators, and school library media personnel to further the effective use of technology in the classroom or library media center. It also is consistent with the recommendations for LEAs as defined by the Texas Long-Range Plan for Technology in the areas of Teaching and Learning, Educator Preparation and Development, Administration and Support Services, and Infrastructure for Technology, as well as the e-rate applications guidelines, and other state standards, such as Technology Applications Standards for Beginning Teachers.

***Demographics**

	2004-2005	2005-2006	2006-2007
Total Student Enrollment	880	908	
Percent Economically Disadvantaged	87.1%	87.1%	
Number of Teachers	58	58	
Current Situation			
	2004-2005	2005-2006	2006-2007
Computer/Student Ratio (number of students for every computer)	250 (.28)	196 (.22)	
Computer/Teacher Ratio (number of teachers for every computer)	4:1	3:1	
Number of Classrooms with Direct Connection to Internet	ALL	All	
Percentage of Classrooms with Direct Connection to Internet	100%	100%	

Needs Assessment

*Assessment Process

A comprehensive needs assessment utilizing teacher/student surveys, interviews, focus group sessions, inventories and the Texas Campus and Teacher STaR Chart was conducted to analyze the current status of technology in the campus and determine future needs. Items analyzed included: infrastructure, hardware, software, programs, courses, student achievement, technology resources, staff development, and technical support.

Current Conditions

*Technology Resources

The following resources are provided:

- Subscriptions to online resources for teachers and students including databases and encyclopedias
- EChalk
- Destiny
- Go Grolier
- Video Streaming from United Learning
- AR reading program
- CD Rom software available for checkout
- DVD players
- Dyslexia Lab
- 3 Read 180 Labs
- Rosetta Stone Program
- PDAs
- 2 Computer Labs
- 4 Mobile Labs (14/18/20/20 computers)
- Digital cameras, scanners, and digital projectors
- Access in the library to adult literacy resources on the web for all community members (The district website includes links for adult literacy programs, GED programs and other resources for adult education as well.)

*Staff Training

The following technology staff development is in place:

- All teachers are required to take a yearly survey to assess their technology skills.
- All teachers must attend at least two technology trainings per year.
- Campus Technology Team and/or District Technology Specialists in the district will provide training to other teachers after/during school.
- Other training is provided to the district through content areas, ESC 1, and campus-based training.
- A team of teachers/principals is sent to the TCEA State Convention once every three years.

- Element K
- TechConnect

***Technical Support**

The following technical support is currently in place:

- Campus Technology Facilitator
- Instructional Technology Specialist
- 2 Computer Lab Managers
- eChalk Site Administrator
- Librarian
- Technology Committee
- Helpdesk
- Network Support Team

***Existing Technology**

The following technology is currently in place:

- Direct connection to the Internet via T1 leased line
- Ethernet-to-the-desktop connected computer labs with two file servers for classes
- Several wireless access points
- Four network drops in every classroom (may or may not work)
- Multimedia projectors for classroom checkout
- 196 computers available for students, which includes two networked computer labs, four mobile labs and two full-time teaching assistants to aid the staff in technology implementation and training
- Networked online card catalog, Internet access, and automated checkout in the library
- At least 1 computer for every teacher
- 1 ActivBoard
- 1 Document Projector
- Mimio Interactive Board

Identified Needs

- Funding for hardware and software
- More Mobile Labs
- At least one more ActivBoard
- ActivSlate
- ActivVote or Similar Technology
- Printer Toner
- On-going professional development
- Automated Attendance

- Personnel for Evening Open Access Labs

*Goals & Objectives:

Lincoln Middle School developed goals and objectives based upon the recommendations defined by the Texas Long-Range Plan for Technology and the McAllen ISD Technology Plan in the areas of Teaching and Learning, Educator Preparation and Development, Administration and Support Services, and Infrastructure for Technology.

Goals, Objectives, and Strategies

TEACHING AND LEARNING					
GOAL 1: To focus on the instructional needs of teachers and the learning needs of students in meeting the vision of technology in education.					
OBJECTIVE 1.1: 100% of Instructional Staff will be expected to develop strategies for students to improve academic achievement to meet the Technology Applications TEKS through the TEKS.					
Strategies		State/Status:	Timeline:	Person(s) Responsible:	Evidence:
1.1.1:	Inform educators of the TA-TEKS.	State: Original Status: In Progress	Ongoing	Principal; Campus Technology Committee; Assistant Principal;	Department/grade level/faculty meeting agendas; district/campus/department websites; lab posters
1.1.2:	Align the curriculum with the TA-TEKS.	State: Original Status: In Progress	Ongoing	Teachers	Teacher classroom instruction, Lesson Plans, PDAS Observations, Student Projects
1.1.3:	Utilize technology-related activities to support the integration of the TA-TEKS into the TEKS. I.e. Word processing, spreadsheet, database, Internet activities, multimedia projects, webquests, treasure hunts, digital video, virtual field trips, telementoring	State: Original Status: In Progress	Ongoing	Teachers; Principal; Assistant Principals	Teacher lesson plans; Teacher evaluations
1.1.4:	Utilize <i>computer lab</i> to integrate Technology Applications TEKS across the curriculum.	State: Modified Status: In Progress	Ongoing	Teachers;	Lab sign-up forms; Teacher lesson plans

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	Multimedia projects, Internet Research, Web-based activities				
1.1.5:	Teach the iSafe Curriculum (all Students)	State: New Status: In Progress	Fall Semester	Science Teachers; Counselor; CTF	Teacher lesson plans
OBJECTIVE 1.2: 100% of the Instructional Staff will be encouraged to meet SBEC Technology Applications standards for educators and TSSA Technology Standards for School Administrators respectively.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.2.1:	Technology classes for educators for Time Equivalency will be provided at the District and Campus level for all staff to achieve technology proficiencies. (see Educator Preparation & Development area)	State: Original Status: In Progress	On-going	Campus Technology Committee; District Technology Specialist	ERO transcripts; at least 100% of all teachers will have attended at least 4 hours of technology training each year.
1.2.2:	Schedule technology training at campus to address specific needs. (i.e. United Streaming; Pod Casting; TechConnect; Digital Video Editing; etc.)	State: Original Status: In Progress	Ongoing	Campus Technology Committee; Principal	ERO transcripts; Sign-In Sheets
OBJECTIVE 1.3: The district will strive to have 100% of students achieve the technology proficiencies according to the benchmarks for Technology Applications TEKS.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.3.1:	Campus technology committees will review the TA-TEKS technology proficiencies expected of students each year. Comments: Campus	State: Original Status: In Progress	August and December	Campus Technology Committee	Committee minutes; faculty/department/grade level minutes; campus website

	<p>technology committee will share results of review with faculty.</p> <p>TA-TEKS technology proficiencies posted on all campus websites.</p>				
1.3.2:	<p>Utilize the Technology Application adoption</p> <ul style="list-style-type: none"> ▪ All 6-8 students will receive a TechConnect account. ▪ No less than one teacher per subject area per campus will utilize Technology Application material 	<p>State: New Status: In Progress</p>	Ongoing	Lab Managers; Principal; Teachers	TechConnect Usage Reports

OBJECTIVE 1.4: Increased evaluation and innovation across the curriculum through technology. (ref. 1.1)

<i>Strategies</i>		<i>State/Status</i>	<i>Timeline</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.4.1:	<p>Assess and evaluate software programs to address the following subject areas: Math, Science, Social Studies, Language Arts, and Electives.</p>	<p>State: Original Status: In Progress</p>	As Needed	Campus Technology Committee/ Site-Based Committee/ Department/Team Leaders	TCET Educator's ILS Assessment and Evaluation Kit documentation
1.4.2:	<p>Investigate emerging technologies. (PDA's in the classroom, iBooks,</p>	<p>State: Original Status: In Progress</p>	Ongoing	Campus Technology Committee	Instructional Technology project reports and recommendations.

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Electronic textbooks, On-line learning, Distance learning, Digital video, Smartboards, student use of Flash Drives)				
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OBJECTIVE 1.5: 100% of schools will integrate ongoing planning for technology into all classrooms and libraries on each campus in the district, and encourage participation of the community.

<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.5.1:	Continue meetings of the Campus Technology Committee to review campus-wide technology projects and plans	State: Original Status: Completed	Ongoing	Principal; Campus Technology Committee Chairpersons	Quarterly meetings; agendas
1.5.2:	Maintain a Campus Technology Committee to include: Technology Specialist, Librarian, Principal, and teachers	State: Original Status: Completed	August	Campus Technology Committee; Principal	Campus Technology Committee membership list; meeting dates; agendas
1.5.3	100% of campuses and 90% teachers will complete the Texas STaR Charts.	State: New Status: Completed	October	Campus Technology Committee; Principal	STaR Chart Statistics

OBJECTIVE 1.6: Increased accessibility by all students to technology-based instruction and to adaptive/assistive devices, training and support, as appropriate.

<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.6.1:	Investigate accessibility at each campus for all students to technology-based instruction and to adaptive/assistive devices as needed.	State: Original Status: Completed	Ongoing	Principal; Director Special Education; Special Ed. Teachers	Screenings, Evaluations
1.6.3:	Acquire/adapt technologies to	State: Original Status: In	Ongoing	Principal; Director Special	Purchase orders; IEP

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	ensure equal access for students.	Progress		Education; Teachers	
OBJECTIVE 1.7: 100% of Instructional staff will utilize student performance data and curriculum materials that are provided and managed electronically in instructional planning.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.7.1:	Utilize disaggregated data and Benchmark Testing for instructional planning at the classroom level.	State: Original Status: In Progress	Ongoing	Teachers; Principals; Director of Research and Evaluation	ADMScan, SPSS;NCS Reports
1.7.2:	Utilize the curriculum units for instructional planning.	State: Original Status: In Progress	Ongoing (pending funding)	Teachers; Subject Area Coordinators	Teachers' lesson plans
1.7.3:	Acquire/utilize technologies to support MAST (McAllen Assistance Team) team.	State: Original Status: In Progress	September 2005	Drug Free Schools/Campus Nurse	Purchase orders for hardware; Student evaluation templates
OBJECTIVE 1.8: Use distance learning and digital content services for expanding curricular offerings and meeting the needs of all students.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.8.1:	Utilize videoconferencing equipment to expand curricular offerings.	State: Original Status: In Progress	Ongoing	Principal; Teachers	Distance learning evaluations
1.8.2:	Participate in on-line courses, virtual field trips, interactive curricular CD's and other distance learning or digital content services.	State: Original Status: In Progress	Ongoing	Principal; Teachers	Distance learning evaluations; ERO Certificates; Lesson plans
OBJECTIVE 1.9: The campus will increase on-demand access for staff and students to the best available technologies, including digital content in classrooms, libraries, and other appropriate sites.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s)</i>	<i>Evidence:</i>

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				<i>Responsible:</i>	
1.9.1:	Publish a list of recommended electronic information resources for classrooms, libraries, and students on campus web sites (such eChalk, go.groilier, United Streaming, and those provided by specific campuses)	State: Original Status: In Progress	Ongoing	Librarian; Teachers; CTF, eChalk Team	Campus website
1.9.2:	Increase awareness of best available technologies by training staff and students to utilize available technologies and digital content.	State: Original Status: In Progress	Ongoing	Campus Technology Committee; Librarian	Training agendas; emails; campus website
1.9.3:	As funds become available, ensure that the best available technologies are available in the school library and classrooms.	State: Original Status: In Progress	Ongoing	Principal; Campus Technology Committee	Documentation to support special projects. Purchase orders
OBJECTIVE 1.10: Identify and communicate the best technology practices to the community.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.10.2 :	Inform parent/community organizations (PTA, DAC, PAC, etc.) of campus best technology practices.	State: Original Status: In Progress	Ongoing	Principal; Campus Technology Committee; Parental Involvement Specialist	Agendas; list of events held; district/campus websites
OBJECTIVE 1.11: The district and campuses will provide incentives for use of new effective models, tools, and resources for teaching and learning.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.11.1 :	As funds are available, provide	State: Original Status: In Progress	Ongoing	Principal; Campus Technology	Publish incentives and awards to teachers and

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	<p>incentives for students and teachers who use effective models, tools, and resources for teaching and learning with technology.</p> <p>Comments: •</p> <ul style="list-style-type: none"> Hardware • Software • Master Technology Teacher certification • Technology training • Instructional Technology contests • National/State/Local contests • Technology conferences (TCEA, ESC1, etc.) • McAllen Education Foundation grants • Other grants 	Progress		Committee	students on district websites; IT Newsletter: The Server; MITV, etc.; Supportive documentation
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OBJECTIVE 1.12: The campus will provide parents and other community members increased access to the infrastructure for educational resources.

<i>Strategies</i>	<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
1.12.3 : Provide access to the Internet for parents and students at the following locations: School libraries; Computer labs; After School Enrichment Program	State: Original Status: In Progress	Ongoing	Principal; Computer lab managers; Librarian; Parental Involvement Specialist	Yearly Report; sign-in sheets

EDUCATOR PREPARATION AND DEVELOPMENT

GOAL 2: To provide for training of educators in using technology to teach and learn and to use technology

to provide equitable access to quality professional development. View details about our staff development program in Appendix E					
OBJECTIVE 2.1: Allocate at least 30 percent of technology allotment and 25 percent of NCLB Title II Part D for professional development .					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
2.1.1:	Ensure that on-going professional development is attended by Campus Technology Facilitators, campus lab managers, Librarians, and Campus Technology Committee members.	State: Original Status: In Progress	Ongoing	Principal	Professional Development database; Records of attendance at technology conferences or training sessions
OBJECTIVE 2.2: 100% of campuses will be encouraged to provide opportunities, incentives, and support for educators to develop model practices in the integration of teaching, learning, and technology.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
2.2.3:	Recognize educators with articles about the highlights of their accomplishments on the district Web Pages, on MITV and in the Instructional Technology newsletter, The Server.	State: Original Status: Completed	Ongoing	Principal; Campus Technology Committee	Information on the District Web Page, MITV, and The Server Information on the District Web Page, MITV, and The Server, Campus website and newsletter
OBJECTIVE 2.3: 100% of Instructional Staff will be provided professional development in integrating technology into teaching and learning, instructional management, and administration.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
2.3.2:	Encourage campus staff and administrators to attend professional development sessions in integrating technology into teaching and learning, instructional management, and administration.	State: Original Status: In Progress	Ongoing	Principal; Campus Technology Committee	ERO Transcripts; At least one administrator per campus will attend a technology conference and/or a technology leadership session. 100% of all teachers will have attended at least 4 hours of training each year.
OBJECTIVE 2.4: 100% of Instructional Staff will be provided training in data examination and analysis through technology to support sound decision-making.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
2.4.1:	Attend training for campus administrators in data examination.	State: Original Status: In	Ongoing	Campus Administrators	ERO transcript

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		Progress			
2.4.2:	Provide training for teachers in data examination.	State: Original Status: In Progress	Ongoing	Teachers	Agendas and sign-in sheets
OBJECTIVE 2.5: 100% of campuses will integrate planning for technology professional development into all classrooms, campus, and district planning.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
2.5.3:	Integrate technology planning to address educator preparation and development into each teacher's self-report form of the PDAS (professional development section).	State: Original Status: Completed	Ongoing	Teachers	Teachers' Lesson Plans; Self-Report II on the PDAS (Professional development section of the self report)
OBJECTIVE 2.7: Use a variety of professional development models including distributed, just-in-time professional development for all educators.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
2.7.1:	Offer a wide variety of multimedia materials (videotapes, CD's, DVD's, etc.) to provide instruction in technology integration and use of software for teachers.	State: Original Status: Completed	Ongoing	Librarian; Library services coordinator	Inventory records for McAllen ISD Media Library; Circulation records will show a 10% annual increase.
2.7.2:	Participate in distributed professional development in technology via on-line or distance learning (i.e. TETN, etc.)	State: Original Status: In Progress	Ongoing	Campus Staff	Course listings; ERO database.
ADMINISTRATION AND SUPPORT SERVICES					
GOAL 3: To integrate technology into all aspects of the school community, including instruction, instructional management, and administration, and to expand community access to information.					
OBJECTIVE 3.1: 100% of Instructional Staff will be encouraged to integrate technology into instructional management and administration.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
3.1.1:	Maintain and support a district-wide grade book program.	State: Original Status: Completed	Ongoing	Campus Technology Facilitator; Teachers, Assistant	Computerized grade reporting at grades 2-12

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				Principal	
3.1.2:	Support grade reporting to the district mainframe. (Grades 2-12)	State: Original Status: Completed	Ongoing	Teachers	MTG uploads operational
OBJECTIVE 3.2: Initiate and implement policies regarding Acceptable Use Policies for MISD staff and students.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
3.2.1:	Enforce the District AUP (Acceptable Use Policy) that has been adopted by the school board.	State: Original Status: Completed	Ongoing	Principal; CTF, Librarian	Internet Agreement Forms on file at each campus; training for staff
3.2.4:	Maintain and update e-mail addresses for all staff to improve communication.	State: Original Status: Completed	Ongoing	Principal; Campus Technology Facilitator	Updated email address list.
3.2.6:	Encourage students to utilize web-based e-mail for educational purposes.	State: Original Status: In Progress	Ongoing	Teachers; Principal; Campus Technology Committee	List of email addresses; list of activities; lesson plans; eChalk report
3.2.7:	Collect signed AUP forms from MISD staff, students, and others.	State: Original Status: Completed	August/ongoing	CTF/Librarian/ Teachers	Signed forms
OBJECTIVE 3.3: Expand community access to school information through technology.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
3.3.1:	Expand the use of eChalk <ul style="list-style-type: none"> ▪ Prepare students for online learning through the use of discussions, surveys, homework drop box, student portfolios, and email ▪ Ensure at least 90% of eChalk accounts are activated ▪ Ensure a 20% increase in use of student email and total logins ▪ Ensure at least 75% of teachers will post at least one work and event per month ▪ All Parental Involvement Specialists will provide eChalk training for parents 	State: New Status: In Progress	Ongoing	Principal; Teachers; Campus Technology Committee	eChalk Statistics

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OBJECTIVE 3.4: Establish policies to encourage expanded use of school facilities.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
3.4.1:	Arrange to open school facilities, as budgets permit, during afternoons, evening to encourage the following: · Use of library media center · Use of computers · Use of computer labs · Use of evening study centers · Use of tutoring	State: Original Status: In Progress	2006-2007	Principal; Librarian; Teachers	Sign-in sheets to document attendance
OBJECTIVE 3.5: Increased coordination of school and community resources for technology.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
3.5.1:	Contact various representatives from corporations in the community to share technology expertise and consulting information.	State: Original Status: In Progress	Ongoing	Principal; Campus Technology Committee	Sign-in sheets, phone records
3.5.2:	Contact staff from Universities to gain technical expertise and to increase resources.	State: Original Status: In Progress	Ongoing	Principal; Campus Technology Committee; Teachers	Sign-in sheets, phone records
3.5.3:	Have guest speakers come to classes throughout the campus to convey how they use technology in their jobs.	State: Original Status: In Progress	Ongoing	Principal; Teachers; CTF; Counselors	Teachers' lesson plans; Career Fair Agenda
GOAL 4: To establish, maintain and update an infrastructure for technology throughout the district.					
OBJECTIVE 4.1: Meet the technology equipment targets for students adopted in the Long Range Plan for Technology of a workstation ratio of 4:1 for 2006-2007.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
4.1.1:	Determine the present student-to-workstation ratio.	State: Original Status: Completed	August	Campus Technology Committee	Inventory of computers and membership count
4.1.2:	Determine the workstation needs for each campus for meeting the required ratio of 3:1.	State: Original Status: In Progress	May	Campus Technology Committee	Inventory of computers and membership count
4.1.3:	Develop a schedule and budget for purchase of new hardware and software.	State: Original Status: In Progress	April	Principal; Campus Technology Committee	Schedule of items to be purchased; Lease Contract; Budget

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4.1.4:	Purchase hardware and software for classrooms. (Approval by district Technology departments required)	State: Original Status: In Progress	Ongoing	Principal; Campus Technology Committee;	Purchase orders
OBJECTIVE 4.2: Investigate multiple financial arrangements for securing and maintaining workstations, infrastructure and other technologies.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
4.2.1:	Develop and maintain a grant writing team that is trained in grant writing techniques in preparation for grant opportunities in the area of technology.	State: Original Status: In Progress	September	Principal; District Campus Writer	List of grant writing team members for each campus.
4.2.3:	Apply for campus technology grants as they become available.	State: Original Status: Completed	Ongoing	Teachers	Technology grants submitted for approval
OBJECTIVE 4.3: Increased access to appropriately configured workstations for students and staff in libraries, school offices, and in other work areas, ensuring accessibility for disabled students and staff.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
4.3.1:	Determine the number of computers available in each campus library and school office.	State: Original Status: In Progress	May	Campus Technology Committee	Inventory of computers in library and school office
4.3.2:	Ensure accessibility for disabled students and staff.	State: Original Status: In Progress	September	Director Special Education; Principal; Teachers	Responses to campus and other requests
4.3.3:	Prepare a plan to augment the availability of computers in the campus library and offices.	State: Original Status: Completed	April	Campus Technology Committee	Campus Technology Plan
OBJECTIVE 4.4: 100% of all campuses will integrate planning for the district technology infrastructure into all classrooms, libraries, campus and district planning.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
4.4.2:	Address technology infrastructure.	State: Original Status: Completed	April	Principal; Campus Technology Committee	Campus Improvement Plan; Report of recommendations
OBJECTIVE 4.6: Increased high speed access to the Internet for students and staff.					

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Strategies		State/Status:	Timeline:	Person(s) Responsible:	Evidence:
4.6.4:	Develop a plan to implement network management tools.	State: Original Status: In Progress	October	Network Specialist; Principal	Network Management Plan; Computer Associates; ARD
OBJECTIVE 4.7: Increase the number of partnerships with public and private entities.					
Strategies		State/Status:	Timeline:	Person(s) Responsible:	Evidence:
4.7.1:	Identify an additional Partner In Excellence or work with an existing Partner who can assist the campus with the integration of technology into the curriculum.	State: Original Status: In Progress	Ongoing	Principal; Teachers; Campus Technology Committee	List of Partners In Excellence and summary of yearly activities
4.7.2:	Establish mentoring partners with state and national universities, corporations, and foundations to integrate technology into the curriculum.	State: Original Status: In Progress	Ongoing	Principal; Teachers	Mentoring agreements
OBJECTIVE 4.9: 100% of Instructional Staff will be encouraged to participate in the comprehensive state technology system.					
Strategies		State/Status:	Timeline:	Person(s) Responsible:	Evidence:
4.9.2:	Publicize and provide training in utilization of library resource-sharing programs and initiatives such as interlibrary loan, online information databases and electronic reference materials.	State: Original Status: In Progress	Ongoing	Librarian; CTF	Usage records of Grolier and United Streaming
OBJECTIVE 4.10: Design, install, and maintain a technology and telecommunications infrastructure for communications and service to ensure equitable access for all campuses and the community.					
Strategies		State/Status:	Timeline:	Person(s) Responsible:	Evidence:
4.10.3:	Support, maintain, and upgrade campus networks.	State: Original Status: Planned	Ongoing	Principal; CTF; Campus Technology Committee; Network Specialists	Operational networks
OBJECTIVE 4.11: Replace or reposition obsolete technology and infrastructure on a scheduled basis to ensure maximum efficiency and use.					
Strategies		State/Status:	Timeline:	Person(s) Responsible:	Evidence:
4.11.3:	Maintain and update a list and location of	State:	Ongoing	Principal	Campus Hardware

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	all campus hardware so plans can be made to recycle or replace obsolete equipment.	Original Status: In Progress		Designee	Inventory
OBJECTIVE 4.12: Provide and maintain an infrastructure for communications with parents and community members, including access to school news, educational resources, data, and personnel.					
<i>Strategies</i>		<i>State/Status:</i>	<i>Timeline:</i>	<i>Person(s) Responsible:</i>	<i>Evidence:</i>
4.12.2:	Implement e-mail software for parents to access homework information and leave messages.	State: Original Status: In Progress	Ongoing	Principal; Teachers	e-Chalk content updated.
4.12.4:	Continue to post attendance and grading information from campus computers to Information Systems, via the Internet.	State: Original Status: Completed	Ongoing	Teachers	VistaNet system in place

Evaluation

Evaluation Process:

Evaluation of the Technology Plan will be a systematic ongoing process. All aspects of the Plan will be evaluated formally in May.

The Technology Plan Committee will be responsible for the ongoing evaluation of this plan. The intention of the evaluation will be to make decisions on the impact that technology has on the learning process for all students.

Evaluation Methods:

Other methods used for evaluation will include:

- Texas Teacher STaR Chart; Campus STaR Chart
- Informal interviews conducted by the Campus Technology Committee
- Records of staff member participation in technology training.
- Integration of training into the classroom as measured by lesson plans and number and type of technology and distance learning projects.
- Monitoring and documentation of community access to technology resources and information on the campuses and on the web site.
- Monitoring and documentation of community involvement
- Yearly inventory of hardware and software
- Support and maintenance of technology as documented by technical support records
- Integration of training into the classroom as measured by lesson plans and number and type of technology and distance learning projects.
- Monitoring and documentation of community access to technology resources and information on the campuses and on the web site.
- Monitoring and documentation of community involvement
- Yearly inventory of hardware and software
- Support and maintenance of technology as documented by technical support records

Appendices

Campus STaR Chart

Campus Code: 108906043 **Principal:** rosalinda martinez
Name: LINCOLN MIDDLE SCHOOL **School Year:** 2005
Date Completed: 12/5/2005

Point Value: 1 = Early Tech, 2 = Developing Tech, 3 = Advanced Tech, 4 = Target Tech

I. Teaching and Learning

A: The Impact of Technology on Teacher Role and Collaborative Learning	B: Patterns of Teacher Use	C: Frequency/Design of Instructional Setting Using Digital Content	D: Curriculum Areas	E: Technology Applications TEKS Assessment	F: Patterns of Student Use
Developing	Advanced	Developing	Developing	Developing	Developing

Score: 13 (DEVELOPING) **Point Ranges:** 6-8 = Early; 9-14 = Developing; 15-20 = Advanced; 21-24 = Target

II. Educator Preparation

G: Content of Training	H: Capability of Educators	I: Leadership and Capabilities of Administrators	J: Models of Professional Development	K: Levels of Understanding and Patterns of Use	L: Technology Budget Allocated to Technology Professional Development
Advanced	Advanced	Advanced	Developing	Developing	Early

Score: 14 (DEVELOPING) **Point Ranges:** 6-8 = Early; 9-14 = Developing; 15-20 = Advanced; 21-24 = Target

III. Administration and Support

M: Vision and Planning	N: Technical Support	O: Instructional and Administrative Staffing	P: Budget	Q: Funding
Target	Developing	Developing	Early	Early

Score: 10 (DEVELOPING) **Point Ranges:** 5-7 = Early; 8-12 = Developing; 13-17 = Advanced; 18-20 = Target

IV. Infrastructure for Technology

R: Students per Computer	S: Internet Access Connectivity/Speed	T: Distance Learning	U: LAN/WAN	V: Other Technologies
Target	Target	Early	Target	Advanced

Score: 16 (ADVANCED) **Point Ranges:** 5-7 = Early; 8-12 = Developing; 13-17 = Advanced; 18-20 = Target